

SAINTS CONNECT Mobile App Setup

OVERVIEW

You can download the Workday mobile app at the iPhone or iPad app store, or the Google Play store. (You can also access Workday via your phone's mobile browser if you prefer not to download an app.) The Workday app will enable you to perform most functions available in the desktop version of Workday.

APP SETUP

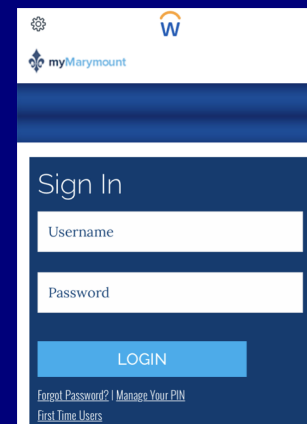
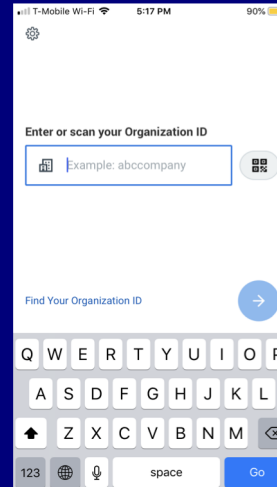
After you have downloaded the Workday app, you will need to configure the app to connect to the *SaintsConnect* portal. Open the app and click the “**Login**” button at the bottom of the screen. This will bring you to a screen that will prompt you to enter or scan your Organization ID.

- In the text field, enter **marymount**.

NOTE: Alternatively, press the QR code button, which will open your device's camera. If your device asks you to authorize access to the camera, choose the option to allow the app to connect to the camera.

Then, on your desktop, click the profile badge in the top right of any page and choose the **My Account** option. A dialog box will pop up with the *SaintsConnect* QR code. Point your phone towards the code to scan it.

- The Okta verification page will automatically load. Follow the instructions to sign into the system using your Marymount credentials.



Related Job Aids:

- [Using Workday Mobile](#)

Helpful Resources:

- [SaintsConnect Portal](#)
- its@marymount.edu

Employee: Self-Service