

# Submit Plan

**QUICK TAKE:** After the Budget is Maintained, it will be sent to the Grant Manager to Approve and Submit the Award Plan

## Submit Plan

1. If the person who maintained the Budget (Award manager) is the Grant Manager, you can click on the notification to be taken directly to the Submit Plan page to review the award plan and submit it. The Grant Manager will be notified and can access it from the Workday inbox if you do not click on the notification.
2. If everything looks appropriate, press the Approve button. And it will be sent to the Award Billing Specialist

Plan AWD-000039: Job Aids 06/09/2022 (version 0)  
 Company Marymount University  
 Plan Structure Award  
 Plan Name AWD-000039: Job Aids 06/09/2022 (version 0)  
 Plan Template Award : AWD-000039: Job Aids 06/09/2022 (version 0)  
 Currency USD  
 Plan Status In Progress

Turn on the new tables view

Period 2 items

Plan Period	Original Amount	Amendment Amount	Current Amount
1 Annual (AWD-000039: Job Aids 06/09/2022 (version 0))	75,000.00	0.00	0.00
2 Annual (AWD-000039: Job Aids 06/09/2022 (version 0))	75,000.00	0.00	0.00
<b>Total:</b>	<b>150,000.00</b>	<b>0.00</b>	<b>0.00</b>